

Neosho County Commission Meeting Agenda Request

Today's Date: _____

Topic: _____

Presenter: _____

Address: _____

E-Mail: _____

Phone: _____

Time needed for presentation/discussion: _____

Date you wish to address the commission: _____

Will you provide documents for commission's review? ☐ Yes ☐ No

Provide a summary of what you will be discussing with the commission:

Action you wish the commission to take: ☐ Commission approval
 ☐ Information only – no action required
 ☐ Other: _____

Date you are placed on the agenda may be affected by the topic, the time needed for your presentation, and the current size of the agenda. You will be notified of the agenda date your topic has been placed on if different than what you have requested.

Please provide one (1) full set of any supporting documents five (5) business days before the commission meeting. Supporting documents need to be added to the agenda packet and will be provided to the commission for review before the commission meeting.

Email this completed form and any documents to the Neosho County Clerk at:
 nococlerk@neoshocountyks.org
Call 620-244-3811 with any questions