

Tuesday June 22<sup>nd</sup>, 2021

Neosho County Commission Meeting

**The Neosho County Board of Commissioners** met in a Special Session on Tuesday June 22<sup>nd</sup>, 2021 in the Commission room of the Neosho County Courthouse in Erie, KS.

**Call to Order:** Commissioner Galemore called meeting to order at 8:30 am. Those present were Commission Board Chair Nicholas Galemore, Commissioner Gail Klaassen, Commissioner Paul Westhoff, County Clerk Heather Elsworth, and Commission Counselor Seth Jones.

**BOB MCELROY/ COUNTY APPRAISER** – Mr. McElroy submitted a proposed 2022 budget of \$347,693.12 for the Appraisers Department. Mr. McElroy also requested an increase of \$18,647.52 for salaries.

**TERESA STARR/ HEALTH DEPARTMENT DIRECTOR** – Ms. Starr submitted a proposed 2022 budget of \$429,285 for the Health Department. Ms. Starr has also requested an increase of \$21,998 for salaries.

**JUDGE CRIETZ/ 31<sup>st</sup> JUDICIAL DISTRICT COURT** – Judge Crietz presented updates in regards to budgetary needs/requirement which include long term goals to meet the needs for District Court.

**ANGIE WALTERS/ DISTRICT COURT CLERK** – Ms. Walters submitted a proposed 2022 budget of \$361,442 for District Court.

**SYDNEY BALL/ TREASURER** – Ms. Ball submitted a proposed 2022 budget of \$128,708 – same budget as 2021.

**LINUS THUSTON/ COUNTY ATTORNEY** – Mr. Thuston submitted a proposed 2022 budget of \$415,144 for the County Attorney Department. This proposed budget represents an increase of \$9,419, an increase of \$10,000 for contractual, and an increase of \$77,500 for capital outlay. \$75,000 of the capital outlay increase is an estimate to cover the cost for a new computer court system.

Recess until 9:55 am.

**DAVID BURNETT/ MAINTENANCE DIRECTOR** – Mr. Burnett submitted a proposed 2022 budget of \$120,265 for the Maintenance Department – same budget as 2021.

**HEATHER ELSWORTH/ COUNTY CLERK** -- Mrs. Elsworth submitted a proposed 2022 budget of \$81,108 for the Payroll Department – same budget as 2021. Mrs. Elsworth submitted a proposed 2022 budget of \$128,963 for the Clerk's Department – same budget as 2021. Mrs. Elsworth submitted a proposed 2022 budget of \$154,077 for the Elections Department – same budget as 2021.

**KATHY MILNER/ REGISTER OF DEEDS** – Ms. Milner submitted a proposed 2022 budget of \$134,160.80. This includes an increase of \$38,560.80 for an additional full time individual and wage increases for current employees.

Recess until 11:00 am.

**SEK AREA AGENCY ON AGING** – Teleconference with Cynthia Lane. Ms. Lane presented a proposed 2022 budget of \$24,990. This would provide 24,339 meals to individuals aged 60 years or older (157 people served) to Neosho County residents.

**CONSERVATION DISTRICT** – Board of Supervisors presented a proposed 2022 budget of \$25,000. Additional individuals who attended; Joe Harris Chairman, Kendall Clevenger Vice-Chairman, Ron Cheyney Treasurer, Clayton Roberts Member, and Dan Vitt Member.

**SEK MENTAL HEALTH** – Chief Executive Officer Nathan Fawson presented a proposed 2022 budget of \$159,955. This represents an increase of \$50,955 from 2021. Additional individuals who attended; Chief Financial Officer Job Springer and Chief Operations Officer Dr. Doug Wright.

**ERIE MUSEUM** – Lenore Roland presented a request for \$6500. They are a new entity to request funding from the County.

Recess until 1:00 pm.

**TRI-VALLEY INTELLECTUAL DISABILITIES** – Chief Executive Officer Bill Fiscus submitted a proposed 2022 budget of \$65,000. This represents an increase of \$5000 from 2021.

Recess until 1:45 pm.

**MARTIN & OSA JOHNSON SAFARI MUSEUM** – Director Conrad Froehlich presented a request for \$10,000.

**SEK-CAP** – Chief Executive Officer Jesse Ervin submitted a proposed 2022 budget of \$14,876 – same amount requested for the past 3 years.

**CRDA** – Matt Godínez requested \$20,000 for 2022 – same as 2021. CRDA Board would like to have a Neosho County representative on the board.

**REGIONAL PLANNING COMMISSION** – Matt Godínez requested \$4876 – same as the last 4 years.

**NEOSHO MEMORIAL REGIONAL MEDICAL CENTER AMBULANCE TAX** – Chief Financial Officer submitted a proposed budget of \$2,800,000. Overall total expenses are up 12%.

**NEOSHO MEMORIAL PARK CEMETERY** – Cemetery Sextant Ken Kraxberger submitted a proposed 2022 budget of \$12,500. This includes an increase of \$400 to cover higher costs in maintenance and mowing. Mr. Kraxberger requested that the road within the cemetery be chip and sealed. Mr. Kraxberger also requested a load of small (kind) rock to address an issue with the vaults settling.

Recess until 2:53 pm.

**SEK REGIONAL JUVENILE DETENTION CENTER** – Executive Director John Kemp submitted a proposed 2022 budget of \$97,587.

**NEOSHO COUNTY FAIR BOARD** – Kathy Brazle requested an open ending amount.

**CORONER** – Special Deputy Director Rick Brock submitted a proposed 2022 budget of \$35,000.

**OSAGE MISSION MUSEUM** – Jolene Born submitted a proposed 2022 budget of \$10,000.

3:42 pm Commissioner Galemore moved to adjourn the special meeting. Commissioner Klaassen 2<sup>nd</sup>. Motion passed 3-0.

3:53 pm Commissioner Galemore opened the regular meeting.

**The Neosho County Board of Commissioners** met in a Regular Session on Tuesday June 22<sup>nd</sup>, 2021 in the Commission room of the Neosho County Courthouse in Erie, KS.

**Call to Order:** Commissioner Galemore called meeting to order at 3:53 pm. Those present were Commission Board Chair Nicholas Galemore, Commissioner Gail Klaassen, Commissioner Paul Westhoff, County Clerk Heather Elsworth, and Commission Counselor Seth Jones.

Opening of bids for the new roof for the extension office. 1 bid was received from Centurion Industries Inc | A-Lert Roof Systems Division | 810 North Main \* P.O. Box 79 | Erie, Ks 66733 for \$67,050.

### **SCHEDULED ATTENDEE**

GREG VAHREBERG/ Managing Director for Public Finance/Debt Investment Banking – Mr. Vahrenberg presented options to refinance the Shaw/Elk Rd Bond to achieve a savings of \$660,094.00, shortening the repayment schedule by 5 years and lowering the interest rate from 3.86% to 1.23 %. Final payment would then be in 2026.

Commissioner Galemore moved to adopt R-21-O: A RESOLUTION DECLARING IT NECESSARY TO ISSUE GENERAL OBLIGATION SALES TAX BONDS OF NEOSHO COUNTY, KANSAS, FOR THE PURPOSE OF REPAYING A CERTAIN LOAN AGREEMENT AND THEREBY FINANCING AND REFINANCING A PORTION OF THE COSTS OF CONSTRUCTING AND IMPROVING 160TH ROAD FROM U.S. 59 HIGHWAY TO ELK ROAD AND ELK ROAD FROM 160TH ROAD TO 35TH STREET PARKWAY IN THE COUNTY; AND PROVIDING FOR THE GIVING OF NOTICE OF SAID INTENTION. Commissioner Westhoff 2<sup>nd</sup>. Motion passed. 3-0

Commissioner Galemore moved to adopt R-21-P: RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION SALE TAX BONDS OF NEOSHO COUNTY, KANSAS. Commissioner Klaassen 2<sup>nd</sup>. Motion passed. 3-0

### **PUBLIC COMMENT**

STAN BASLER/ Windfarm Advisory Committee (radar lighting) – Mr. Basler provided an update on last two meetings and provided copies to the commission of these minutes. The next meeting is at Apex headquarters on July 15, 2021. Mr. Basler requested that someone from the Neosho County Board of Commissioners, or Commission Council, send an email with questions for the Windfarm Advisory Committee to ask Liberty.

### **DEPARTMENT HEADS**

BOB MCELROY/ County Appraiser – Mr. McElroy presented 2 Neighborhood Revitalization Plan applications.

Commissioner Galemore moved to accept a Neighborhood Revitalization Plan application for Frank and Sharon Young | 19150 Ness Road | Erie KS 66733. Commissioner Klaassen 2<sup>nd</sup>. Motion passed. 3-0

Commissioner Klaassen moved to accept a Neighborhood Revitalization Plan application for Tayton Beachner | 15636 Rooks Road | Walnut KS 66780 with the contingency of proof of a permanent foundation. Commissioner Westhoff 2<sup>nd</sup>. Motion passed. 3-0

4:42 pm Commissioner Galemore moved to enter into executive session to discuss job duties and performance of non-elected personnel and to protect the rights to privacy of the individual employee for 15 minutes with the Commission, Commission Counselor Seth Jones, and County Appraiser Bob McElroy to discuss appraiser contracts. Commissioner Westhoff 2<sup>nd</sup>. Motion passed. 3-0

4:57 pm Back in session. No action taken.

Commissioner Klaassen moved to enter into executive session to discuss job duties and performance of non-elected personnel and to protect the rights to privacy of the individual employee for 15 minutes with the Commission, Commission Counselor Seth Jones, and County Appraiser Bob McElroy to discuss appraiser contracts. Commissioner Westhoff 2<sup>nd</sup>. Motion passed. 3-0

5:19 pm Back in session. No action taken.

Commissioner Galemore moved to approve the schedule approved change for the bean feed to close the Courthouse at 12 pm and to close the Treasurer's office at 11:30 am on Friday July 16<sup>th</sup>, 2021. This will not affect the 24/7 departments. Commissioner Klaassen 2<sup>nd</sup>. Motion passed. 3-0

MELANIE KENT-CULP/ Emergency Management Director – Mrs. Kent-Culp presented an option to use American Rescue Plan money to have a COVID-19 vaccine clinic with incentives for participants to win something if they should get a shot. The Neosho County Board of Commissioners is not in favor of the idea.

DAVID BURNETT/ Maintenance Director – Mr. Burnett answered additional questions regarding roof bid from Centurion Industries Inc, A-Lert Roof Systems Division for Extension Office building.

5:45 pm Commissioner Galemore moved to accept the bid from Centurion Industries, A-Lert Roof Systems Division in the amount of \$67,050 to reroof the Extension Office to be paid from Courthouse General fund. Down payment of the 25% required for the proposal in amount of \$16,762.50. Commissioner Klaassen 2<sup>nd</sup>. Motion passed. 3-0

Mr. Burnett presented concerns about the outside security door at the Extension Office. He installed new locks on the security door but the renter would like the ability to prop this door open during business hours. The Neosho County Board of Commissioners deferred to Sheriff Greg Taylor due to security concerns with propping the door open.

Mr. Burnett would like to have the Courthouse hallway tinted as a trial to see if this will cut down on summer heat. Mr. Burnett will review security issues with the Sheriff Greg Taylor. Discussion tabled until findings are reported.

Mr. Burnett would like to get a service agreement for the elevator in courthouse. The Neosho County Board of Commissioners agreed to go out for contracts.

MIKE BROWN/ Road & Bridge Director – Mr. Brown advised his department will be doing CPR training on 29<sup>th</sup>, 2021. The annual solid waste committee meeting was last Wednesday and Mr. Brown spoke to Commission Council Seth Jones to draw up a resolution to be presented at the next Commission meeting.

Commissioner Klaassen moved to approve the Federal Aid Bridge Inspection Master Agreement 2021 structure list in the amount of \$33,250.00 to be paid from Road & Bridge Engineering fund with the balance to be paid from Road & Bridge Miscellaneous fund. Commissioner Westhoff 2<sup>nd</sup>. Motion passed. 3-0

Commissioner Westhoff moved for the county to provide Neosho Memorial Park Cemetery one (1) load of chips, to be hauled by Road and Bridge Department. Commissioner Klaassen 2<sup>nd</sup>. Motion passed. 3-0

Mr. Brown asked about a bucket truck to be purchased on Purple Wave for \$40,000 - \$50,000. Sale ends July 13<sup>th</sup>. Discussion tabled until Next meeting on July 6<sup>th</sup>.

Mr. Brown advised in regards to chip and seal, there is not enough money to complete everything that needs to be done. Brown said that "they do what they can do" and then they will have to revisit to make decisions in regards to completing what is left.

Commissioner Klaassen moved to authorize Road & Bridge Department to put rock on Chase Rd from 47-highway north to 140<sup>th</sup> as needed and to treat for dust abatement for the 169-highway detour. Commissioner Galemore 2<sup>nd</sup>. Motion passed. 3-0

Commissioner Klaassen moved to approve the invoice from Glass Depot for \$1,910.59 with the approval from Sheriff Greg Taylor. Commissioner Galemore 2<sup>nd</sup>. Motion passed. 3-0

Commissioner Klaassen moved to approve CIC invoice PS132907 in the amount of \$8,870.00 for the annual Peopleware Software agreement for Payroll. Commissioner Galemore 2<sup>nd</sup>. Motion passed. 3-0

Commissioner Galemore moved to approve CIC invoice PSI32739 in the amount of \$7,765.00 for the annual Peopleware Software agreement for Treasurer. Commissioner Westhoff 2<sup>nd</sup>. Motion passed. 3-0

Commissioner Klaassen moved to approve the minutes from 05/11/21 and 05/25/21. Commissioner Galemore 2<sup>nd</sup>. Motion passed. 3-0

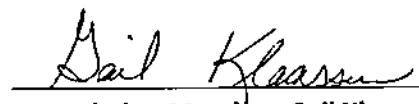
Commissioner Galemore moved to approve Road & Bridge Director Mike Brown's vacation request for July. Commissioner Klaassen 2<sup>nd</sup>. Motion passed. 3-0

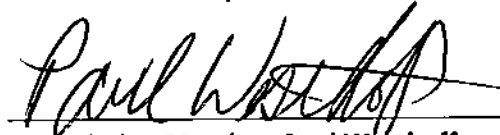
Commissioner Klaassen moved to approve Payroll Clearing in the amount of \$77,629.47. Commissioner Westhoff 2<sup>nd</sup>. Motion passed. 3-0

Commissioner Klaassen moved to approve Accounts Payable vouchers in the amount of \$146,903.57. Commissioner Galemore 2<sup>nd</sup>. Motion passed. 3-0

6:42 pm Commissioner Westhoff moved to adjourn the meeting. Commissioner Klaassen 2<sup>nd</sup>. Motion passed. 3-0

  
Commission Chair, Nicholas Galemore

  
Commission Member, Gail Klaassen

  
Commission Member, Paul Westhoff

ATTEST: County Clerk, Heather Elsworth