

Monday June 7th, 2021

Neosho County Commission Meeting

The Neosho County Board of Commissioners met in a Regular Session on Monday June 7th, 2021 in the Commission room of the Neosho County Courthouse in Erie, KS.

Call to Order: Commissioner Galemore called meeting to order at 2 pm. Those present were Commission Board Chair Nicholas Galemore, Commissioner Gail Klaassen, Commissioner Paul Westhoff, Deputy Clerk Gina Burnett, and Commission Counselor Seth Jones.

Dr. Wayne Shaw, First Christian Church, gave the invocation.

SCHEDULED ATTENDEE(S):

ALLAN LANKFORD/ LANKFORD | FENDLER & ASSOCIATES – Mr. Lankford gave a wrap-up on the HVAC project. Construction is completed, maintenance can now run and operate the system. Punch list is done and PM Contracting will be coming in the next few weeks to complete the items listed. The County will be provided with drawings for the facility to use as a quick reference to address maintenance items moving forward.

The contract included a 2-year preventative maintenance program. PM Contracting will take care of the system for 2 years with the option to add a 3rd year rollover at the same price.

Mr. Lankford has 2 recommendations for the Courthouse ceiling tiles:

- Replace all the tiles only
- Replace all the tiles and paint the grid

Some diffusers need to be replaced to balance the system out fully. Company has agreed to come back in and rebalance if new diffusers are bought.

PM Contracting will be providing a quote on both ceiling tile options as well as replacement of diffusers.

\$50,000 contingency plan has only been touched for the lighting changes.

The final Pay app will not be approved by Mr. Lankford until everything is done. There will be a final bill from Alan Lankford as well.

DEPARTMENT HEADS

BOB MCELROY/ County Appraiser – Mr. McElroy presented a Disaster Relief application.

2:25pm Commissioner Galemore moved to approve and accept the Disaster Relief application for High & Dry Storage | 823 S Forest | Chanute KS 66720. Commissioner Klaassen 2nd. Motion passed 3-0

Mr. McElroy presented a Neighborhood Revitalization Program application.

2:27pm Commissioner Galemore moved to approve the Neighborhood Revitalization Plan for Bill Craig | 6345 70th Rd | Thayer KS 66776 | for a new house and pole barn. Commissioner Westhoff 2nd. Motion passed 3-0

Mr. McElroy presented a list of Neighborhood Revitalization Plan applications that are missing something or haven't been started. Mr. McElroy advised that according to the documentation, they are

not eligible for the tax rebate without providing the proper documentation and there is no time-frame in the documentation.

The Neosho County Board of Commissioners would like to see a 2- year time limit before the application will expire.

Commission Counselor Seth Jones would like to meet with Mr. McElroy to go over legalities before a decision is made.

SCHEDULED ATTENDEE(S) CONT.

GREG VAHRENBERG – Mr. Vahrenberg worked with the County on the Shaw/Elk Road sales tax election, bond financing, and KDOT revolving loan. Mr. Vahrenberg provided a financial report and discussed the sales tax collections and a cash-flow analysis as well as a refunding opportunity where the County can shorten up the repayment schedule and capture savings of a little over \$600,000.

Mr. Vahrenberg will have a Resolution drafted up to start the process and will send to County Clerk Heather Elsworth.

DEPARTMENT HEADS CONT.

MIKE BROWN/ Road & Bridge Director – Mr. Brown advised there will be a Fracture Critical Bridge Inspection Report which will cost approximately \$33,000. This will cover inspections for 5 bridges.

Mr. Brown received a post construction damage summary from Kirkham Michael which he reviewed, added a few things, and sent back to them to make the changes. Mr. Brown will provide the updated report to the Commission when he gets it back from Kirkham Michael.

Mr. Brown advised we need more money to fix our roads. He is asking that when the time comes that something be put back on the ballot to have some way to generate money for the roads that are needing so much work.

3:10pm Commissioner Klaassen moved to enter into executive session to discuss job duties and performance of non-elected personnel regarding to discuss Road & Bridge Department and to protect the rights to privacy of the individual employee for 10 minutes followed with a 5-minute break with the Commission, Commission Counselor Seth Jones, and Road & Bridge Director Mike Brown. Commissioner Westhoff 2nd. Motion passed. 3-0

3:25pm Back in session. No action taken.

The Neosho County Board of Commissioners asked County Counselor Seth Jones to draft a new resolution to rescind Resolution R-20-K: COVID 19 PUBLIC HEALTH EMERGENCY RESOLUTION. Mr. Jones would like Emergency Management Director Melanie Kent-Culp's input.

MELANIE KENT-CULP/ Emergency Management Director. Mrs. Kent-Culp requested the purchase of Mobile & Handheld radios for her department so that she could communicate with St. Paul Fire Department who is switching to a new radio system.

3:37pm Commissioner Galemore moved to accept and approve the purchase of 1-Motorola XPR5550e 45W 1000CH VHF Mobile Radio and 1-Motorola XPR7550e 5W 1000CH VHF Handheld Radio for \$1625

to be paid out of Emergency Management commodities fund. Commissioner Westhoff 2nd. Motion passed. 3-0

Mrs. Kent-Culp advised we have not yet received monies from American Rescue Fund.

CONSENT AGENDA:

Commissioner Klaassen moved to approve Payroll Clearing in the amount of \$181,829.24. Commissioner Westhoff 2nd. Motion passed 3-0

Commissioner Klassen moved to approve Accounts Payable in the amount of \$125,976.34. Commissioner Westhoff 2nd. 3-0

Commissioner Klaassen moved to approve the leave request for one day for Lori Nally. Commissioner Galemore 2nd. Motion passed 3-0

The Neosho County Board of Commissioners would like to have the following changes to minutes from 5/11/2021 meeting:

- Add that the Commission kindly told Matt Godinez they would have him wait on bidding on the land at the tax sale. And that they would want him to come back before the land bank bids on properties
- Add discussion between the Neosho County Board of Commissioners and County Attorney Linus Thuston

COMMISSION BUSINESS – NEW BUSINESS

Commissioner Klaassen asked County Treasurer Sydney Ball about financials and Payroll reports. Can we get on a regular schedule to get these reports to the Commission? Mrs. Ball advised these reports would need to come from the County Clerk's office. County Clerk Heather Elsworth will provide an expectation and schedule.

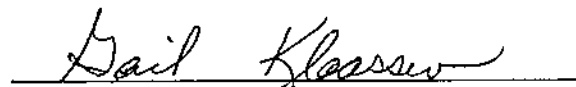
Commissioner Klaassen asked about the interest on the wind farm monies.

Commissioner Westhoff advised that the Oak Grove Schoolhouse is seeking an 80/20 grant. Would the Neosho County Board of Commissioners be interested in providing a donation out of the Commission fund towards the 20%? The Neosho County Board of Commissioners asked to a representative from Oak Grove Schoolhouse come to a County Commission Meeting with a proposal for the amount of funds they are seeking.

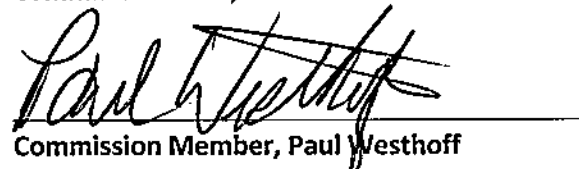
4:00pm Commissioner Klaassen moved to adjourn the meeting. Westhoff 2nd. Motion passed. 3-0



Commission Chair, Nicholas Galemore



Commission Member, Gail Klaassen



Commission Member, Paul Westhoff



ATTEST: County Clerk, Heather Elsworth